Apply to UniteCT's Eviction Prevention Fund

How to Complete the Application

TENANT IS FACING AN EVICTION

Tenant receives a **Summons & Complaint**. Tenant calls the Call Center at 1-844-864-8328 to schedule an appointment with a Resource Center.

TENANT ATTENDS APPOINTMENT

Tenant attends an appointment with their Tenant Representative either in person or over the phone. Tenant provides their ID and proof of household income for each adult occupant. Income documentation must include the most recent 4 weeks of consecutive income. If an adult does not earn income, a Zero Income Attestation must be submitted.

TENANT'S APPLICATION IS REVIEWED

Once a tenant fully submits their application at the Resource Center, an auditor will review the household's eligibility. Eligible tenants will be emailed a Pre-Qualification Eligibility Letter that can be shared with their attorney.

TENANT AND LANDLORD ATTEND MEDIATION

Once the tenant has been pre-qualified, both the tenant and landlord must attend a mediation appointment. Required information that must be included in the mediation or stipulated agreement can be found on the Eviction Prevention Fund website. This document should be emailed to **doh.eviction@ct.gov**, along with the landlord's signed W9.

IF A LANDLORD DOES NOT WANT TO PARTICIPATION

If a landlord does not want to participate after a tenant has received their Pre-Qualification Letter, then the tenant is eligible for a voucher for their first month's rent and security deposit with a **new landlord.** The tenant should reach out to their Case Worker for additional information.

CASE IS FINALIZED

Once the auditor receives the tenant's stipulated agreement and landlord's signed W9, the case will be reviewed and payment will be sent directly to the landlord.

For any questions:
Tenant should reach out directly to their Case Worker directly, if assigned.
Call Center hours are Monday – Friday 8:30am–4:30pm
Website: https://portal.ct.gov/DOH/DOH/Programs/Eviction-Prevention-Fund

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